



GUWAHATI UTILITIES COMPANY LIMITED

TENDER DOCUMENT

Name of Work: Operation & Maintenance of Decorative Street lights at Ganeshguri over bridge

Particulars	Date & Time
Last date of submission of tender	07/ 11/ 2025 up to 2:00 PM
Date of opening of tender: Techno-Financial Bid	08/ 11/ 2025 at 2.00 P.M

**Office of the Managing Director, Guwahati Utilities Company Limited
4TH Floor, Tripti Tower, Ganeshguri, Guwahati, PIN: 781006**

Guwahati Utilities Company Limited invites tenders from eligible bidders for **“Operation & Maintenance of Decorative Street lights at Ganeshguri over bridge”** as per the criteria specified in the tender document.

1.	Name of Work	:	Operation & Maintenance of Decorative Street lights at Ganeshguri over bridge.
2.	Time allowed for completion	:	365 Days
3.	Earnest Money Deposit	:	Rs. 6,967/- (Rupees Six Thousand Nine Hundred Sixty Seven only) in form of D.D/B.C/F.D in favour of Guwahati Utilities Company Limited issued by scheduled banks of India.
4.	Processing Fee of Tender	:	A non-refundable amount of Rs 1,000/- (Rupees One Thousand only) in form of D.D/B.C/F.D in favour of Guwahati Utilities Company Limited issued by scheduled banks of India.
5.	Last date and time of receipt of Tenders	:	07/ 11/ 2025 up to 2.00 p.m.
6.	Address at which the Tenders are to be submitted	:	Office of the Managing Director, 4 th floor Tripti Tower, Ganeshguri, Ghy- 06
7.	Date and time of opening of Tenders	:	08/ 11/2025 at 2:00 p.m.
8.	Place of opening Technical Bid	:	Office of the Managing Director, 4 th floor Tripti Tower, Ganeshguri, Ghy- 06
9.	Validity of Offer	:	30 days from the date of opening the PriceBid.
10.	Liquidated Damages	:	As specified in the subsequent pages in the tender document.
11	Availability of Tender Documents		Office of the Managing Director, 4 th floor Tripti Tower, Ganeshguri, Ghy- 06
12	For Tender related queries		e-mail: www.gucl.in

INFORMATION FOR BID (IFB)



GUWAHATI UTILITIES COMPANY LIMITED

(CIN U38110AS2023PLC024235.) (GSTIN : 18AAKCG3120G1D3)

4th Floor, Tripti Tower, Ganeshguri, Guwahati-06, Assam

E-mail: mdguclindia@gmail.com

No.: GUCL/Elect/405/25/897

Date: 31/ 10 / 2025

INVITATION FOR BIDS (IFB) **LOCAL COMPETITIVE BIDDING**

The Managing Director, Guwahati Utilities Company Limited, Guwahati invites bids from registered Contractors/ suppliers/manufacturers/dealers and eligible bidders for the following package.

Sl No.	Description	Amount	Bid Security	Cost of Bid Document	Period of Completion
1	Operation & Maintenance of Decorative Street lights at Ganeshguri over bridge	₹ 3,48,336/-	₹ 6,967/-	₹ 1000/-	365 days

Details of the bid may be seen at GUCL website i.e. www.gucl.in and also in the office of the undersigned during office hours from 1400 hrs of 01 /11 / 2025 to 1400 hrs of 07/ 11/2025.

NOTE:

1. Venue: Office of the Guwahati Utilities Company Limited, Tripti Tower, Ganeshguri, Guwahati - 06 .
2. Offline mode of submission of both Technical and Financial Bid is mandatory.
3. The Technical Bids will be opened on 08/ 11 / 2025 at 1400 hrs.
4. In the event of date of bid opening being a holiday, the activities will take place on the next working day.
5. Original copy of the following documents must be submitted on or before 14-00 hrs at the office chamber of the undersigned.
 - a. Original Power of Attorney for signing the BID;
 - b. Cost of bid document and bid security may be deposited through Internet Banking of State Bank of India (SBI) or any other Banks listed at State Bank Multi Option Payment system (SBMOPS).

6. The hard copy of the technical bid is to be submitted **on or before 07/ 11 / 2025 up to 1400 hrs** for evaluation purpose.
7. All the interested bidders are requested to read the bid document carefully before submission of their bid.

Sd/-
Managing Director,
Guwahati Utilities Company Limited
Ganeshguri, Guwahati- 06
Date: 31 / 10 /2025

Memo No.: GUCL/Elect/405/25 /897

Copy to: -

1. The Commissioner, GMC for favour of kind information.
2. Software Developer, GUCL, for uploading in the GUCL official website.
3. Office File.
4. Notice board.

Sd/-
Managing Director,
Guwahati Utilities Company Limited
Ganeshguri, Guwahati- 06

Tender for Installation of street lights in Guwahati

Guwahati Utilities Company Limited invites tenders in single cover each in the prescribed format from reputed contractors or a legal entity engaged in similar activities for Tender for **“Operation & Maintenance of Decorative Street lights at Ganeshguri over bridge”**.

1. Earnest money deposited will be refunded to all except the successful bidder without any interest, after awarding the work to the successful bidder.
2. Bids are to be submitted on or before 07/ 11/ 2025 by 2.00 PM at the office of the undersigned. The bids are to be submitted in separately sealed envelope comprising of the Technical Bid and the Financial Bid.
3. The Contractor shall have to deposit a non-refundable tender fee of Rs. 1000/- (Rupees One Thousand) during the submission of the bids.
4. The Contractor shall have to deposit Earnest money of Rs. 6,967/- (Rupees Six Thousand Nine Hundred Sixty Seven only) which will be refunded without any interest after the defect liability period of 365 days from the actual date of completion of the work.
5. The single cover envelope will be opened at 2.00 P.M on 08/ 11 /2025. Financial bids will be opened only for those bidders whose technical specifications meet the specified criteria.
6. The contractors/bidders are advised to visit the premises at their own cost before submission of bid.
7. The Courts in Guwahati city alone shall have the jurisdiction in respect of any or all matters relating to or connected with the Tender.
8. Guwahati Utilities Company Limited does not bind itself to accept the lowest tender and reserves to itself the right to reject any or all the tenders received without assigning any reason. No correspondence will be made in this regard.
9. Final award of the rate contract will be subject to the approval of the Managing Director, Guwahati Utilities Company Limited.
10. Guwahati Utilities Company Limited reserves the right to cancel the tender process at any stage without citing any reasons.
11. In case the date of opening/closing of Bids is declared a holiday in Guwahati, the bids will be opened/closed on the next working day at the same time. Guwahati Utilities Company Limited has the right to accept/reject any/all bid without assigning any reasons. The Guwahati Utilities Company Limited also reserves its right to reject any bid which, in the opinion of the Guwahati Utilities Company Limited, is too low or unrealistic for effectively carrying out the obligations required under the terms and conditions of the tender.

Sd/-

Managing Director

**Guwahati Utilities Company Limited
Ganeshguri, Guwahati-06**

Bid Details
(to be submitted by bidder)

1. Electronic Tender No :
2. Package No. :
3. Name of Work :
4. Estimated Amount (Rs. in L) :
5. Bid Security (in Rs.) :
6. Cost of Document (in Rs.) :
7. Time of Completion :
8. Name of the officer inviting Bid: Managing Director, GUCL, Ganeshguri, Guwahati-06
9. Address for Paper Submission and Opening: Office of the Managing Director, GUCL, Ganeshguri, Guwahati-06

INSTRUCTIONS TO BIDDERS (ITB)

I. TENDER PROCESS

General-

The tender process will be in single cover system (Techno-Financial). The Techno-financial bid shall contain- covering letter, certificate of vendor all other pages of tender document and price bid. Price Bid shall be submitted as per the Price Bid Format provided.

A. Contents of Techno-Financial Bid-

1. Covering Letter.
2. Duly filled TECHNICAL FORM-1 along with all requisites of TECHNICAL FORM 1.
3. Any other documents as per the Bid Document.

Validity of Tender

Tenders shall remain valid and open for acceptance for a period of 30 days from the last date of submission of Bid. If the bidder withdraws his/her offer during the validity period or makes modifications in his/her original offer which are not acceptable to the Guwahati Utilities Company Limited, the Guwahati Utilities Company Limited shall be at liberty to forfeit the EMD without prejudice to any other right or remedy.

Evaluation of Bids, Contract and Award of work-

The broad principles to be adopted for evaluation of bids, contract and award of work is outlined below for the understanding of the bidders. Evaluation shall be done by a committee constituted for the purpose.

Technical Evaluation-

The committee shall evaluate the technical bids received to check the responsiveness to TECH-

- FORMs and the other requirements laid herein.
- Technically Responsive and qualified bids shall be considered for financial opening.
- Bids found non-responsive in technical stage shall be rejected and financial bids shall not be opened.

Financial Evaluation-

- Financial evaluation shall be done as per the estimate prepared from the Office of the Managing Director, Guwahati Utilities Company Limited.
- The competitive component shall be the price for an item/service inclusive of all taxes, cost components etc.

Bid Price-

The tenderer shall indicate in the Price schedule the unit prices where applicable and total tender prices of the services it proposes to provide under the contract.

Prices indicated in the Price Schedule shall be the cost of the services quoted including all customs duties and GST and other taxes payable.

The price should be inclusive of packing charges, transportation and transit charges put the delivery point.

Prices quoted by the tenderer shall remain fixed during the term of the contract unless otherwise agreed by the parties. A tender submitted with an adjustable price quotation will be treated as non-responsive and will be rejected.

II. CONTRACTING AND ISSUANCE OF SUPPLY ORDERS/WORK ORDERS-

The resulting contract from this Bidding process shall be a lowest bidding amount Contract with approved rates through the bidding with commitment and conditions of maximum quality to be provided by the agency/bidder but without commitments to quantity of works/services from Guwahati Utilities Company Limited.

III. PERFORMANCE SECURITY-

Performance security may be sought by Guwahati Utilities Company Limited depending on the value of the prospective work order. Guwahati Utilities Company Limited may seek additional security deposit/performance security prior to issuance of a work order amounting to a value of 3% of the proposed work order to be kept valid for at least 60 days beyond the obligation period of the work order. The tenderer must honor such request and make necessary submissions within a period of 7 days.

Additional Performance Security to be deposited by successful bidder, over and above normal performance security for unbalance bid submission as per finance department notification no. 530624/1 dated 30th July 2024.

All the tenderers are requested to note that Guwahati Utilities Company Limited will not accept any incomplete or conditional tender and the tender will be rejected if any tenderer found quoted conditional tender and if the same are not withdrawn at the time of opening of tender / price bid. All conditions, if any, to be loaded with rate. The rate should be inclusive of all taxes payable and necessary insurance premium / service charges etc., for the labour and machinery etc. exclusive of GST

The tenderer should satisfy him-self of the scope of work before quoting the rates and clear the doubts if any. No deviation of conditions or request for change of specifications or additional rate will be entertained at any stage.

IV. MINIMUM ELIGIBILITY CRITERION / POST-QUALIFICATION

Only those who fulfil the following minimum criteria need to submit their bids:

1. The Bidder should be a legal entity with experience of electrical construction works by government organizations/institutes/PSUs etc. and having work experience of similar nature of the work.

Three similar completed works (value of each at least 10 Lakhs)

OR

Two similar completed works (value of each at least 15 Lakhs)

OR

One similar completed work (value of at least 30 Lakhs)

2. The Bidder should have registered as a commercial establishment under Shop & Commercial Establishment Act of the State where the Office/ Establishment of bidder is situated.

3. The bidders should not have been blacklisted/debarred by any Ministry/Department/ Organization and the agency should be in business for at least 3 years. They should have an “AUDITED” average annual turnover Rs. 20.00 Lakhs during the last three years.

4. The Bidder must have a valid PAN and should be registered for the purpose of GST as applicable.

5. The tenderer shall have its office and set-up in Guwahati for effective co-ordination for timely availability of vehicles even at very short notice, address & other details (proof of lease /ownership) to be enclosed in Technical bid.

6. The tenderer must have up to date contractor license issued from Assam Power Distribution Company

Ltd. And supervisor license of at least 11000 V issued from Office of the Chief Electrical Inspector cum Advisor, Department of Power, Govt. of Assam.

7. The tenderer must have up to date registration as an electrical contractor in any government department of Assam.

V. BID PRICE-

- The tenderer shall indicate in the Price schedule the unit prices where applicable and total tender prices of the services it proposes to provide under the contract.
- Prices indicated in the Price Schedule shall be the cost of the services quoted including all customs duties and GST and other taxes payable.
- The price shall be inclusive of packaging, transportation, handling and complete delivery of the items.
- Prices quoted by the tenderer shall remain fixed during the term of the contract unless otherwise agreed by the parties. A tender submitted with an adjustable price quotation will be treated as non-responsive and will be rejected.
- The Price of the accepted/rate contracted bidder shall be subjected to “Price Fall Clause” as per the Assam Public Procurement Rules 2020.

VI. TERMS OF BIDDING-

- Guwahati Utilities Company Limited reserves the right to cancel the tender process at any time before finalization and execution of the contract with or without assigning any reason.
 - Language of Bid: All bids and supporting documentation shall be submitted in English.
 - Guwahati Utilities Company Limited reserves the right to accept or reject any or all bids without assigning any reason thereof and Guwahati Utilities Company Limited’s decision in this regard will be treated as final. Bids may be accepted or rejected in total or any part or items thereof. No contractual obligation whatsoever shall arise from the Tender process unless and until a formal purchase order is signed and issued by duly authorized officials of the Guwahati Utilities Company Limited.
 - Any bid not containing enough information and documents which preclude a thorough analysis will be rejected. Readability of the documents submitted must be ensured by the bidders, failing which bids may be rejected/not considered for evaluation.
 - Guwahati Utilities Company Limited shall have the right to reject the bids not submitted in the prescribed format or incomplete in any manner.
 - Guwahati Utilities Company Limited is not responsible for non-receipt of bids within the specified date and time due to any reason.
 - Guwahati Utilities Company Limited also reserves the right to alter/modify any/some/all the requirements as it may deem necessary and notify the same on its website.
 - The bidders should be agreeable for the same. All changes amendments would be informed through Guwahati Utilities Company Limited website. No publishing will be done through print media.
 - Bidders who do not meet the technical criteria stipulated by the Guwahati Utilities Company Limited will not be considered for further evaluation.
- Bids to be complete in all respects and incomplete bids will be summarily rejected. The Guwahati Utilities Company Limited will not entertain any correspondence in this regard. Guwahati Utilities Company Limited shall have the right to cancel the Tender process at any time prior to award of contract, without thereby incurring any liabilities to the affected bidder(s). Reasons for cancellation, as determined by Guwahati Utilities Company Limited at its sole discretion include but are not limited to, the following:
- i. Services contemplated are no longer required.
 - ii. Scope of work was not adequately or clearly defined due to unforeseen circumstances and/or factors and/or new developments.
 - iii. Proposed prices are unacceptable to the work.
 - iv. The project is not in the best interest of Guwahati Utilities Company Limited.
 - v. Any other reason.

- Guwahati Utilities Company Limited reserves the right to verify the validity of bid information and to reject any bid where the contents appear to be incorrect, inaccurate or inappropriate at any time during the process of Tender or even after award of contract.
- All pages of bid document should be stamped and signed by authorized signatory of the bidder.
- Bidders should carry out any change request necessitated by the Guwahati Utilities Company Limited.
- Guwahati Utilities Company Limited reserves the right to discontinue/close the project at any point of time without assigning any reason thereof and Guwahati Utilities Company Limited's decision in this regard will be treated as final. By responding to this document, it is construed that the bidder has agreed to fully adhere to all the requirements of this Tender.

VII. SCOPE OF SERVICES AND DETAILED TERMS AND CONDITIONS

AGENCIES / COMPANIES RESPONSIBILITY

Scope of Supply and delivery --

- The work items listed under this bidding document must be OEM (Original Equipment Manufacturer) authorized items. No third-party claims pertaining to proprietary rights/copyright/trademark must be raised against Guwahati Utilities Company Limited during the course of the contract. All such claims shall automatically and by default pass on to the supplier.
- Local Content- Items to be supplied under this contract must have a minimum Local Content of 50%.
- Guwahati Utilities Company Limited may seek OEM authorization certificate from the supplier prior to supply and the supplier shall have to ensure submission of such certificate failing which security may be forfeited and the contract may be terminated.

- The items to be supplied must not be obsolete for at least 3 years from the date of actual supply.
- No malicious or copy items must be proposed/supplied under this contract.

Warranty Requirements-

All items supplied must mandatorily possess a minimum warranty (OEM) of 1 year from the date of delivery. All documents of warranty must be handed over to the receiving and accepting authority.

- Prior to supply and delivery of the items in bulk, Guwahati Utilities Company Limited has the right to seek sample submission/sample demonstration and verification before installation of the same in the work site. A period of maximum 7 days shall be given for such submission/demonstration.

Payment Requirements-

Payment under any supply order under the resulting contract shall only be claimable only on submission of "Item Receipt and Acceptance Certificate" duly signed and certified by concerned/authorized personnel of Guwahati Utilities Company Limited duly supported with Photograph bearing date and time stamp.

VIII. INDEMNITY & LIABILITY

- The Bidder agrees to indemnify the Guwahati Utilities Company Limited against all losses or claims in respect of any or all statutory / financial obligations arising out of any negligence or misconduct on the part of the driver/contractor howsoever and in whatsoever manner caused to the Guwahati Utilities Company Limited. Guwahati Utilities Company Limited will not enter into any litigation whatsoever under any circumstances in respect of afore-stated statutory / financial obligations. Any litigation if so warranted/compelled will be conducted and pursued by the Guwahati Utilities Company Limited at the cost of the Bidder only.

- The Bidder shall be responsible and answerable for all claims from third parties including the employees of the Guwahati Utilities Company Limited in the event of any accident or injury, death, loss or damage leading to / involving any liability caused by the Bidder or its driver/s or employees. If during the contract period, any loss or damage to property or life, death due to accident etc., is caused either to the passenger, driver or any other third party, the Guwahati Utilities Company Limited shall not be responsible for the same.

- Until the formal handing over of the work after the defect liability period of 365 days from the date of actual completion, the custody of the work carried out shall be the responsibility of the tenderer. Ownership shall transfer only after the defect liability period.
- The Bidder shall comply with the Rules / regulations under Motor Vehicle Act or any applicable Law and prescribed by the Assam Transport Authority for transportation of the materials to and from the work site.
- The Bidder must replace faulty components or damaged components within a period of 24 hours on receipt of such replacement request.
- All claims and incidental expenses towards repairs, servicing the vehicle etc. shall be borne by the Bidder.
- The Bidder shall be responsible for all legal compliances prescribed by Government of India and the State Governments concerned which shall among others include law relating to Income Tax, Accidents, ESI, EPF, Insurance, Contract Labor (Abolition & Regulation) Act, Industrial Disputes Act, Workmen Compensation Act, Payment of Wages Act, Minimum Wages Act etc. The Bidder along with the Motor vehicle Insurance Premium etc. shall submit proof of payment of statutory dues. Any breach of the applicable laws, rules and regulations would entitle the Guwahati Utilities Company Limited to cancel the contract.
- The security deposit of the successful Bidder shall remain deposited with the Guwahati Utilities Company Limited during the period of contract which can be forfeited in case Bidders violates the terms and conditions of tender during this period and will not carry any interest.

IX. PAYMENT SCHEDULE:

The payment to the Contractor will be released by Guwahati Utilities Company Limited on submission of invoices along with proof of adhering to the contract conditions. Bills must be supported with “GPS time stamped photographs of work execution” duly signed by authorized personnel of Guwahati Utilities Company Limited with supporting photographs.

X. PENALTIES

While all contractual obligations will be strictly be observed and enforced, deductions will however be made for poor or unsatisfactory services, such as;

- The Guwahati Utilities Company Limited reserves the right of imposing penalties and the amount of such penalties shall be deducted from invoices/bills or the earnest money/security deposit kept with the Guwahati Utilities Company Limited as the case may be.
- Wherever the Bidder or his employees, after the award of the contract, is / are found indulging in fraudulent acts and dishonest practices like fake slips and similar kind of wrong practices by the Bidder/ employees, the contract shall be liable to be cancelled by the Guwahati Utilities Company Limited with immediate effect and the security deposit shall be forfeited.
- No upward price enhancement would be allowed on account of any reason, whatsoever, including increase in prices during the period of contract. “Price Fall Clause” shall be applicable as per APPR 2020.
- The Guwahati Utilities Company Limited shall levy the penalty only after giving reasonable opportunity to the agency. In case of dispute, an appeal can be made to the Managing Director, Guwahati Utilities Company Limited whose verdict shall be final in the matter.

XI. TERMINATION

The Guwahati Utilities Company Limited reserves its right to terminate the agreement for any reason at its absolute discretion including but not limited to the following: -

- The Guwahati Utilities Company Limited may, without prejudice to any other remedy for breach of contract, may terminate the contract/agreement by fifteen (15) days notice in the event of unsatisfactory performance or on breach of any stipulated conditions or qualitative dimensions of the various services specified/agreed upon by the contractor, or the engagement is not in the interest of the Guwahati Utilities Company Limited or the Guwahati Utilities Company Limited no more requires any such service and the Contract shall be deemed to have been terminated for all purposes on the expiry of the fifteenth (15) day from the date of receipt of the notice.
- Other Grounds for Termination: The Guwahati Utilities Company Limited is entitled to terminate this contract/agreement for any reason at its absolute discretion forthwith without notice without assigning any reason and without payment of any compensation, in the following cases: -
 - a) The bidder is adjudicated insolvent by a Competent Court or files for insolvency or if the hirer being a company is ordered to be wound up by a Court of competent Jurisdiction.
 - b) If any charge sheet is filed by a competent authority of the Government against the Agency / Company, or the bidder is convicted by a criminal court on grounds of moral turpitude.
 - c) For any reason whatsoever, the bidder becomes disentitled in law to perform his obligations under this agreement.
 - d) The Bidder is involved in wrongful billing. In addition, hereto wrongful billing shall also result in the organization being debarred from participating in any other tender of the Guwahati Utilities Company Limited.
- The termination of this agreement shall not affect the rights, remedies and obligations of the parties accruing prior to such termination.
- The Bidder shall upon termination of this Agreement forthwith hand over to Guwahati Utilities Company Limited all documents, material and any other property belonging to Guwahati Utilities Company Limited including any confidential information.

Contract Data	
Items marked "N/A" do not apply in this Contract.	
SL	SUBJECTS
1	The Employer is
	Name: Managing Director, Guwahati Utilities Company Limited, Address: Ganeshguri, Guwahati-781006, Assam, India
2	The Site is located at Kamrup (M) District
3	The Engineer is
	Name: Superintending Engineer, GUCL, Ganeshguri, Guwahati- 06, Assam, India
4	Name of Authorized Representative:
	The Technical Officer, GUCL, Ganeshguri, Guwahati- 06, Assam, India
5	The name and identification number of the Contract is
	Operation & Maintenance of Decorative Street lights at Ganeshguri over bridge.
6	The Works consist of
	A. Initial Study of the Project Area and Submission of Report:
	Surveying and field-study of the identified locations and stretch (as per package) of roads for collecting status of the existing road dimensions and its allied components (As per formats to be prescribed by the Engineer). On the basis of that surveying and field study, the contractor will carry out the work execution as per the following:
	1. Installation of street lights with standard specifications and illumination as prescribed by the Engineer-in-charge of Guwahati Utilities Company Limited.
	2. The Comprehensive maintenance schedule for the same for a period of One Year (defect liability period) Post installation from the Date of actual completion which will include the preventive maintenance as well as the normal corrective maintenance as required on day-to-day basis including warranty management of the supplied materials.
	B. Supply, installation, testing and Commissioning:
	The contractor will supply the materials as per approved work-schedule and of the approve make and brand including installation, testing, commissioning. After completion of the work, the contractor will be responsible for maintenance of the same for the entire defect liability Period.
	C. Comprehensive Maintenance:

	After completion and Commissioning of the work, the contractor will be responsible for maintenance of the as per maintenance schedule. Maintenance shall be comprehensive in nature. The maintenance must include but not limited to the following broad parameters- 1. Minimum Manpower as per estimated details must be mandatorily arranged by the contractor as per estimate made available by the Engineer In charge. 2. Uptime must be at least 95% per month. 3. Rectification of defects must be done within 24 hrs unless the defect is unforeseen/ major. In such cases, directions of Engineer concerned shall be the ruling. 4. Maintenance must be comprehensive inclusive of all allied and associated items/services including proper earthing arrangement. Comprehensive maintenance shall be in addition to the OEM warranty policies (as applicable) 5. In the interest of one year liability period. The bidder must have an office in the particular area mentioned in the NIT.
	D. Information sharing, Record-sharing and hand over: Before 45 days from the end of the Maintenance Period, the contractor will submit the details and status of the installation and luminaries to the Engineer-in-charge. The contractor will submit all the information & records of the installations in the project area including the warranty details applicable for the components on the intended date of hand over. On the intended date of hand-over, the contractor will hand over full control of the installations. All the liabilities of the contractor towards any third party of other agencies will remain with the contractor even after the hand-over is completed.
7	Special dates/periods of the contract:
	a. Starting Date: Shall be 7 days succeeding the date of issue of Notice to Proceed with the Work.
	b. Intended date of Completion: 30 days from the starting date.
	c. Date of Completion: The date on which the Engineer issues the Certificate of Completion .
	d. Liability Period: 365 days succeeding the date of completion (As per Completion Certificate).
	f. Date of Hand-over: At the end of the Maintenance Period or the date on which the document of installation-hand-over is signed by both the parties i.e., the Employer & the Contractor, whichever is later. This will be within 15 days from issuance of No Liabilities issued by the Engineer.
8	Project milestones
	NOT APPLICABLE
9	The following documents also form part of the Contract:
	a. Invitation for Bids
	b. Instruction to Bidders
	c. Conditions of contract
	d. Contract Data
	e. Specifications
	f. Bill of Quantities CUM Estimates
	g. Drawings (if furnished to the bidder in the set of bid document issued)
10	Schedule of Payment:
	Payment shall be made post successful commissioning of the work and after inspection of the executed work by the engineer in charge of Guwahati Utilities Company Limited.
11	The language of the Contract documents is English

12	The law which applies to the Contract is the laws of Union of India
13	Site investigation reports- NOT APPLICABLE
14	The intended completion date for the works (excluding maintenance part) shall be 30 days from the date of issue of Notice to proceed with work.
15	The Site Possession Dates shall be within seven days from the date of issue of Notice to Proceed with Work.
16	The Employer may require suggesting the Contractor to submit revised program in accordance with an agreeable alternate schedule of handing over of site for which no compensation events hold good.
17	The Contractor shall submit a revised Program including Environmental Management Plan/ Traffic Management Plan for the Works (in such form and detail as the engineer shall reasonably prescribe) within 14 days of delivery of the Letter of Acceptance. [24]
18	Erection of Plaque/signage board in permanent nature is mandatory and must be as prescribed by the Engineer-in-charge at their own cost and must be erected within 07 days from the issuance of the Notice to Proceed with the Work.
19	The currency of the Contract is Indian Rupees .
20	The proportion of payments retained (retention money) shall be 5% from the bill subject to a maximum of 5% of final contract price
21	The Securities shall be for the following minimum amounts equivalent as a percentage of the Contract Price:
	Performance Security for 3% per cent of contract price plus additional security for unbalanced bids as per Finance Department notification no. 530624/1 dated 30 th July, 2024.
22	The standard form of Performance Security acceptable to the Employer shall be an unconditional Bank Guarantee of the type as presented in Section 6 of the Bidding Documents or Call Deposit/Term Deposit in favour of the Managing Director, Guwahati Utilities Company Limited, payable at Guwahati

TECH FORM-1
In Non-Judicial Stamp Paper of Value Not less than Rs 100

RFB No:

I/We _____

Of (insert business address)

Hereby submit our bid in response to the Request for Bid (RFB)
 for

We hereby submit our confirmation and acceptance to all the clauses and terms of the RFB

Also, we commit to supply OEM authorized items only under this contract. **It shall be ensured that goods to be supplied for execution of the work shall have a Minimum Local Content of at least 50%.**

We understand, the Financial Evaluation shall be for the Lowest Rate and ensure that the works are executed at the L1 rate approved.

We understand, this is a process resulting to execution of a framework agreement only and no minimum work is guaranteed through this process.

I/We understand that the Authority reserves the right to accept / reject any application and the selection is at their sole discretion.

Our Bid is valid for a period of 90 days (as per Bid Data-sheet).

We declare that we are not blacklisted by any Ministry/Department/ Organization and our business dealing with the Government Ministries/Department have not been banned. We further declare that there is no conflicting interest of any manner in reference to this tender.

We understand that no upward price escalation is permitted and our prices are subject to “Price Fall Clause” as per APPR 2020.

We are eligible to participate in this bidding process and the same is substantiated by the Form below as Annexure-1.

Authorized Signature

Name in full:

Agency Name:

Annexure I

Responsive Checklist for Technical Bid/Eligibility Criteria

S.N.	Particular	Acceptable documents	Supporting Attached at-
1	The Bidder should be a registered Legal Entity.	Trade License/Incorporation certificate/Electrical Registration certificates in any departments under Govt. of Assam.	
2	The Bidder should have registered as a commercial establishment under Shop & Commercial Establishment Act of the State where the Office/ Establishment of bidder is situated.	Shops and Establishment License issued by the Commissionerate of Labour.	
3	The bidders should not have been blacklisted/debarred by any Ministry/Department/ Organization.	FORM TECH 1 in non-judicial stamp paper.	
4	a. The bidder should be in business for at least 3 years. b. They should have an “AUDITED” average annual turnover Rs. 20 Lakhs during the last three years.	a. Work Orders/Completion to prove business existence. b. UDIN verified C.A declaration to Average Annual Turnover with IT return certificates.	
5	The Bidder must have a valid PAN and should be registered for the purpose of GST as applicable.	Copy of PAN and GST.	
6	Office set-up in Guwahati for effective co-ordination	GST showing place of business and/or proof of lease /ownership.	
7	Experience of having successfully completed similar supply works for Governments as per “Section IV- Point 1” above.	Work orders/completion/interim certificates to prove experience as per eligibility requirements.	

Declaration**Annexure II**

This is to certify that I/We certify that I/We before signing this bid have read and fully understood all the terms and conditions contained herein and under myself/ourselves abide by them. We further declare that--

- a) All the information furnished above are true to my knowledge. I have no objection to the Guwahati Utilities Company Limited verifying any or all the information furnished in this document with the concerned authorities, if necessary.
- b) In the event of any information or statement being found to be incorrect in any way and at any time, the same be construed to be a misrepresentation, enabling Guwahati Utilities Company Limited to avoid / cancel any resultant contract and forfeit the EMD/security deposit.
- c) I / we further undertake that as and when called upon by the Guwahati Utilities Company Limited for inspection, to produce original (s) of the documents of which copies have been attached hereto.
- d) No malicious goods shall be supplied under this contract.
- e) Any third-party claims shall, by default pass on to us and Guwahati Utilities Company Limited shall not be liable for such claims.
- f) It is certified that I / we have not been debarred or blacklisted from participation in Govt., tenders at the time of purchasing this tender document.
- g) I / We also certify that, I / We have understood all the terms and conditions indicated in the tender document and hereby accept the same completely and unconditionally

(Signature of
tenderer)Rubber seal)

FINANCIAL PART
(TO BE SUBMITTED IN THE SAME ENVELOPE WITH TECHNICAL BID)

(ESTIMATE)
[This Section is attached as a separate folder]

Contractor's Bid

Description of the Works: _____

To,

The Managing Director,
 Guwahati Utilities Company Limited,
 Ganeshguri, Guwahati-781006.

Dear Sir,

Having examined the bidding documents including addendum, we offer to execute the Works described above in accordance with the Conditions of Contract, Specifications, and Drawings accompanying this Bid for the Contract Price of Rs _____ *[in figures] (Rupees in letters)*.

This Bid and your written acceptance of it shall constitute a binding contract between us. We understand that you are not bound to accept the lowest or any Bid you receive.

We hereby certify that we have taken steps to ensure that no person acting for us or on our behalf will engage in bribery.

We also undertake that, in competing for (and, if the award is made to us, in executing) the above contract, we will strictly observe the laws against fraud and corruption in force in India namely "Prevention of Corruption Act 1988".

We undertake, if our tender is accepted, to commence the Works as soon as is reasonably possible after the receipt of notice to commence, and to complete the whole of the Works comprised in the Contract within the time stated in the Appendix to Conditions of Contract.

We agree to abide by this tender, and it shall remain binding upon us.

We hereby confirm that this Bid complies with the Eligibility, Bid Validity and Bid Security required by the Bidding documents.

Yours faithfully,

Authorized Signature:

Name & Title of Signatory:

Full Name of Bidder: (In Capitals only) _____

Address: Contact No.